



We're thrilled that you are interested in our Valencia Sound community and now is the time to begin the mortgage pre-qualification process.

## Pre-qualification Request - Document Checklist

### **Step 1:**

Complete the loan application at [www.glfinancialservices.com](http://www.glfinancialservices.com). During that process you will select one of the loan consultants listed below. Should you have questions or need assistance, please contact them. Your loan consultant will contact you after you submit your application.

### **Step 2:**

Provide the documents listed below. The preferred method is for you to upload the documents through our secure upload link. Your mortgage loan consultant will provide you with the link for the upload.

### **All Borrowers:**

Driver's License (for driver's license only, a phone picture provides the best quality)

Remove any holds or freezes on your credit report

### **Employed by Others:**

*W2: most recent year*

*Paystub: most recent*

### **Self-Employed:**

1 year personal and business tax returns, including all schedules and K1s, for any business or investment income listed on Schedule E of the personal tax return.

1 year W2 & recent paystub, if applicable

### **Rental Properties:**

1 year tax returns

### **Retired:**

Social Security and Pension Awards letters

### Mortgage Loan Consultants

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